



# NORBAR TORQUE TOOLS LTD

## JOB DESCRIPTION

JOB TITLE: CNC SETTER (ALL GRADES)

RESPONSIBLE TO: SPECIAL PRODUCTS PROCESS MANAGER

REPORTS TO: CELL LEADER

RESPONSIBLE FOR: SETTING AND OPERATING CNC MACHINE TOOLS

### OVERALL PURPOSE OF THE JOB:

To ensure that CNC and relevant manual machines within the CNC production areas are producing components as efficiently as possible, from design drawings to the standards required by Quality Assurance.

### KEY TASKS:

- 1) Working with the Cell Leader/Manufacturing planning and other members of the team, schedule work through relevant machining cells, using all relevant scheduling tools.
- 2) Ensure that materials are available at the machine, in the correct quantities and to the correct specifications (Diameter, bore, length etc)
- 3) Responsible for maintaining data accuracy throughout all aspects of the role, reporting all errors using the correct procedure.
- 4) Set and run CNC machines, duties to include:
  - I. Occasionally programming machines for NPI,ETO,and design modifications
  - II. Loading of CNC programs
  - III. Running and checking "1<sup>st</sup>" off(liaising with quality when relevant)
  - IV. Machining batch complete to required standard.
- 5) Assist with training of new employees when necessary.
- 6) Use a wide variety of gauges and measuring equipment calibrated in metric or imperial units (including CMM machine, if relevant). (Grade1)
- 7) Carry out preventative maintenance on machines, including lubrication, checking levels, making routine and minor adjustments. (Reporting any faults to maintenance)
- 8) Liaise with engineering, with regards to all aspects of machines components for new products (to include programming, fixturing, etc).
- 9) Any other duties as required by the Cell Leader/Process Manager.